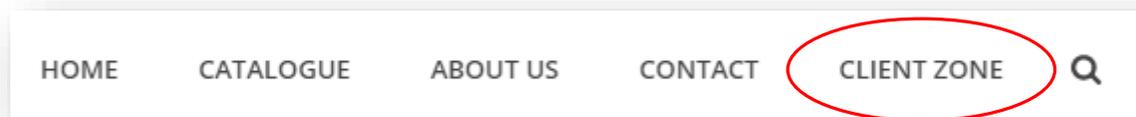




**GUIDE: How to access and
navigate CLIENT ZONE**

Through this guide you will learn about Client Zone: what it is, how to access it and how to navigate its pages



¿WHAT IS CLIENT ZONE?

One of the most important parts of Global Fun Partners is the **distribution of Redemption Gifts** for all kinds of **Leisure Centers**.

We work with the most important suppliers of the sector, distributing electronics, household items and decoration, game consoles, toys or stuffed animals. Always visiting the most important fairs of the sector to guarantee our clients the latest in the market and at the best prices.

In order to any Leisure Center can provide our offer of Redemption Gifts, we have placed at your disposal the Client Zone, through which you can:

To see the **list of items** by supplier: prices, pictures, minimum order...

To access the **news and the best-selling products**.

To do manual and automatic **orders** (according to the news and the most sold items).

HOW TO REGISTER

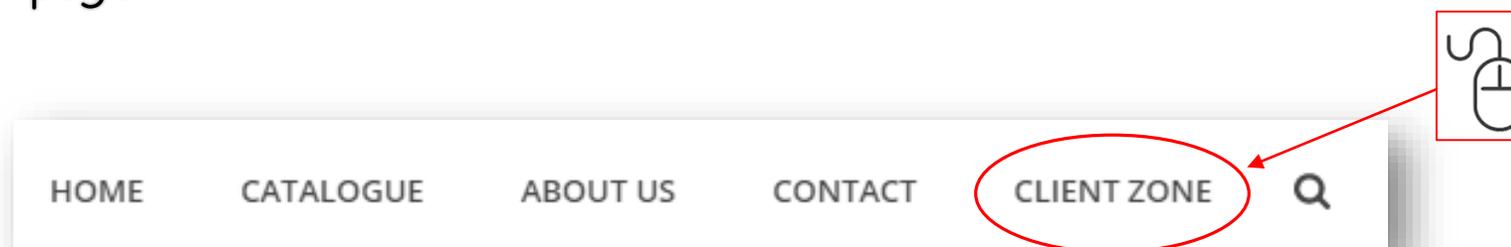
To register and to be able to access our Client Zone you must:

Request access by contacting us
through our [email](#)

info@globalfunpartners.com

Subsequently, our team will contact you to request the necessary data to register you (company, delivery addresses...)

Once we have confirmed the access dated generated, you can directly access from the **CLIENT ZONE** section of our web page:



FIRST ACCESS

To access the first time you must first generate a password:

GLOBAL FUN PARTNERS

Inicia sesión

Usuario

Contraseña

Recuérdame [Olvidaste la contraseña?](#)

He leído y acepto la [Política de privacidad](#)

ENTRAR

1. Insert your **username**.

2. Without introducing any password, click on “**Olvidaste la contraseña?**”

3. You will now be prompted to enter your **user and email**.

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Recuperar Contraseña

Usuario

Email

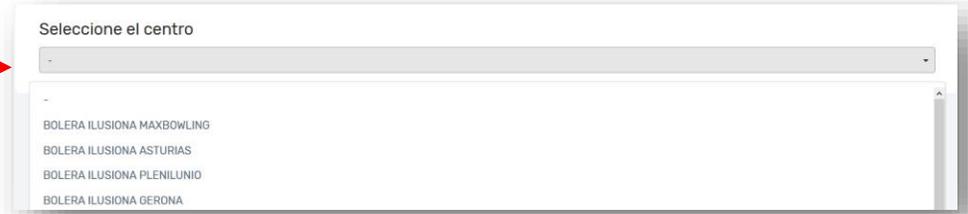
CANCELAR RECUPERAR

4. Click on “**Recuperar**”.

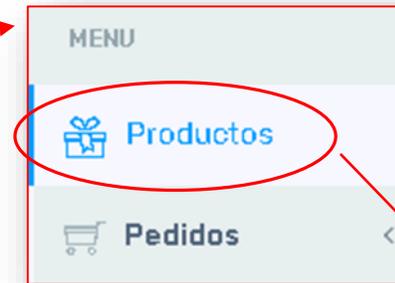
Once the information is generated you can access the Client Zone with your data.

VIEW ITEMS

If when you registered your username you indicated more than one delivery address, at the top of the screen you will be asked to select the center for which you later wish to receive your order.



Proveedor	Importe mínimo de compra	Días de entrega	Artículos disponibles	Productos TOP	Novedades	Crear pedido automático	Gestiona Restos	Artículos
PI	1.725,00 €	10	542	86			SI GESTIONA RESTOS	Ver artículos
OTB	165,00€	15	466	87			SI GESTIONA RESTOS	Ver artículos
CF	230,00€	5	451	62			SI GESTIONA RESTOS	Ver artículos
ET	275,00€	3	351	50			SI GESTIONA RESTOS	Ver artículos
PK	360,00€	15	312	42	85		SI GESTIONA RESTOS	Ver artículos



To see the list of the suppliers, click on "Productos".

You can also access to the ítems of each supplier, clicking on "Ver artículos".

Furthermore, in this screen you can see the **minimum purchase amount**, the approximate **delivery day** from when te order is confirmed until it is received at its destination, **the best-selling products** and the **latest news**, all of this differentiating between each supplier.

HOW TO CREATE AN ORDER (I)

To start to creating orders, we must do so by accessing from the same screen as before, in the “Productos” menu. We can generate an order in two different ways:

1. **Automatic** (the system will generate an automatic order according to TOP products -bestselling- and new products)

a) Click on the button  that , which appears in the general suppliers list

Proveedor	Importe mínimo de compra	Días de entrega	Artículos disponibles	Productos TOP	Novedades	Crear pedido automático	Gestiona Restos	Artículos
PI	1.725.00€	10	542	86			SI GESTIONA RESTOS	Ver artículos

b) Access the supplier list and press the “Crear pedido automático” button.

Proveedor: PI Ver cesta 

Crear pedido automático

EAN	Categoría	SubCategoría	Días entrega	Pedido mínimo	PVP/unidad
5022896362531	Juegos y diversión	Infantil	10	72	

The system will request confirmation for the creation of the order. If we are sure, we click yes on the “Sí” button.

Creación de pedido automático

Se va a proceder a crear un pedido automático del proveedor Proveedor: PI
Si tiene algún pedido de éste proveedor en el carrito se eliminará
¿Está seguro?

HOW TO CREATE AN ORDER (II)

2. Manual (adding the products that interest us)

Add the product you want to the cart:

a) Click on the button  that appears within each article.



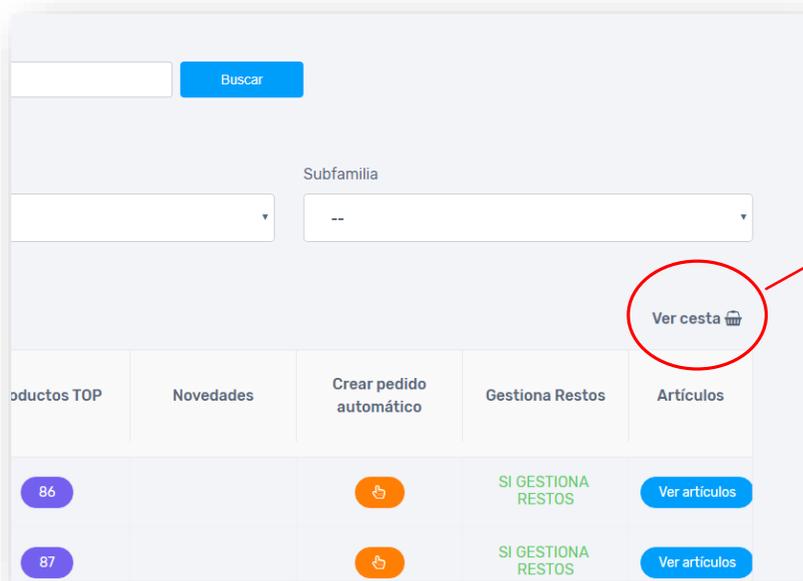
b) Select the desired quantity (always multiple of the minimum quantity fixed).



c) Last, click on the button "Añadir" that appears in the bottom part of the window.

COMPLETE THE ORDER (I)

Whether we have generated the orders manually or automatically, to finalize the order we have previously generated, we must go to the basket and validate it.



Proveedor: PI	Cantidad	PVP/u	Total	Autorellenar pedido
● CÁMARA DEPORTIVA ADVENTURE	10	12,86	128,60€	❌
● ALTAVOZ LATA BLUETOOTH CON PANEL LED	12	9,64	115,68€	❌
● ALTAVOZ SETA BLUETOOTH RECARGABLE SURT. 3 COLORES	24	5,03	120,72€	❌
● REPRODUCTOR DE MÚSICA BOOM	24	4,79	114,96€	❌
● ALTAVOZ BLUETOOTH CON LUZ LED QUE CAMBIA	12	12,05	144,60€	❌
● MINI ALTAVOZ BLUETOOTH BOOM KOOL PVC	18	6,04	108,72€	❌
● ALTAVOZ BLUETOOTH PLANO	16	11,25	180,00€	❌
● ALTAVOZ CARA PERRO BLUETOOTH	12	12,03	144,36€	❌
● GAFAS DEPORTIVAS CON CÁMARA	24	10,06	241,44€	❌
● MONOPATÍN DE MADERA, 78CM X 20CM APROX. SURT 6	6	6,47	38,82€	❌
● PIZARRA MENSAJE	24	1,69	40,56€	❌
● PELUCHE 16CM GLITZIES SEQUIN SURT 6	48	3,49	167,52€	❌
● FLECHAS DECORATIVAS CON LED	24	3,18	76,32€	❌
● BATERÍA EXTERNA DE COLORES 4400MAH	24	5,25	126,00€	❌

+ Añadir más productos de este proveedor
- Eliminar los productos del Proveedor: PI de este pedido

Base: 1.748,30€
I.V.A. (21%): 367,14€
Total: 2.115,44€ ✓

Validar Pedido(s) Cerrar

Furthermore, on this screen you can review the order, allowing you to eliminate items, modify quantities or fill in automatically in the case that you do not reach the minimum purchase, the system will not allow you to validate the purchase.

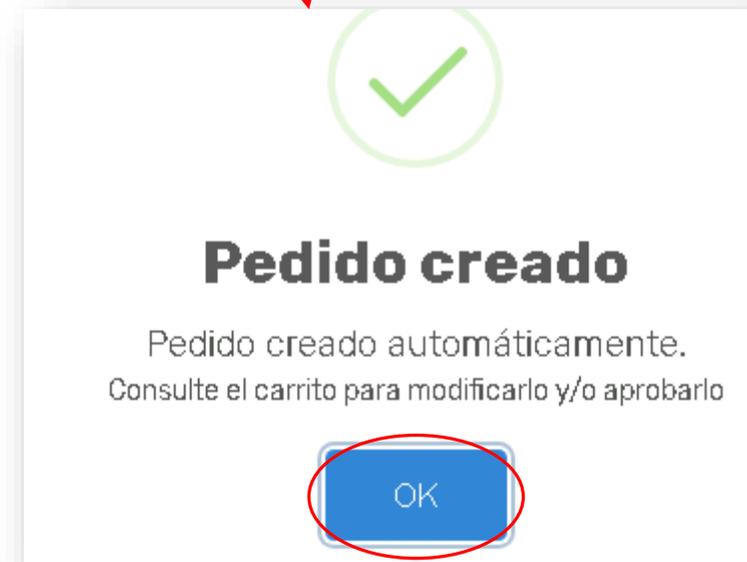
COMPLETE THE ORDER (II)

As soon as you have validated your order, a pop-up window appears requiring you the final confirmation.

Click on the button "Sí"



Last, a confirmation message of the order will appear.



When you complete the order, a confirmation message will arrive in your email with all of the information.

We hope that this guide has been helpful to start working with us, but we remind you that for any doubt or question you can contact our team:

Monday to Friday, from 9 AM to 7 PM

Telephone number: +34 661 954 340

Email: info@globalfunpartners.com

Thaks for trusting our business.